

CONDITIONS OF APPLICATION
TRADE SPACE – 2019 WARWICK RODEO & GOLD CUP CAMPDRAFT

Monday 21st October to Sunday 27th October 2019

DO NOT SEND PAYMENT OR DEPOSIT UNTIL TRADESITE HAS BEEN APPROVED

Please read the following conditions of application prior to completing your application form. By signing the Trade Space Application Form you are accepting these conditions of application.

Incorrect/incomplete applications will not be processed.

1. Complete and correct applications, include:
 - a. Certificate of Currency for Public Liability Insurance,
 - b. Food Vendors Licence – if applicable,
 - c. Applications must be signed to be accepted.
2. The Trade Space Vendor must maintain with an insurance company, adequate public and products liability insurance for the duration of the 2019 Warwick Rodeo & Campdraft.
3. **Successful** applicants will be selected and notified by email within two (2) weeks of the closing date. All successful applicants will receive an email of confirmation and an invoice for trade space fees. Invoice must be paid by 31st August 2019 or site will be forfeited. If you are unhappy with your site please cancel your site within 7 days of receiving your acceptance email, otherwise by not paying by 31st August 2019 your application will be cancelled.
4. **Unsuccessful** applicants will be notified by email before 31st August 2019.
5. Refund on cancellations, less 10% of full fee, will only be paid if notification is made prior to 1 October 2019. No fee is payable if the cancellation is made prior to 31st August 2019. After 1 October 2019 no refunds will be given. The Vendor has the option of replacing himself with another vendor with approval from the Tradespace Co-ordinator and the Warwick Show and Rodeo Society Inc Management Committee. Due to the competitive nature of trade space, the replacement vendor must sell the same type of merchandise.
5. Each successful vendor will be allocated a particular site which will be sent with the acceptance email. This site **CANNOT** be exchanged. The size of the site allocated will be as per the site frontage and site depth applied for on the application form. Please include ALL protruding parts of your finalized setup e.g. tow bar, awnings, etc. If the vendor requires a replenishment vehicle or camping on site, please include this in the size of the site. **NO LATITUDE WILL BE GIVEN.** No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside of the area assigned to the vendor. Failure to comply with this stipulation will warrant the confiscation of such articles/goods and the eviction of offending persons from the Warwick Showground's. If the vendor is dissatisfied with the allocated site then we would appreciate an email sent to us within a week of receiving the acceptance email, otherwise failure to pay for the site before 31st August 2019 will cancel the site. **Do not pay and arrive at the event expecting to negotiate another site.** The Warwick Show and Rodeo Society Inc reserves the right to move a vendor should the need arise.
6. No subletting is allowed.
7. All vendors must supply own tables, chairs, display units etc. An EXTERNAL SITE is an outdoor site with no shelter. Vendor must provide own shelter. An INTERNAL SITE is inside the Agricultural Pavilion and opening and closing times apply. Food Vendors cannot apply for an internal site.
8. All trade sites must be kept clean and completely free of rubbish during trading and when trade site is vacated at finish of event.
9. The Vendor must comply with all statutory obligations under the Workplace Health and Safety Act and any regulations made under it, Safe Food (Qld) and any regulations made under it, the Electrical Safety Act 2002 and any regulations made under it, the Dangerous Goods Safety Management Act 2001 and any regulations made under it and any applicable Advisory Standards, Industry Codes of Practice or Australian Standards which apply in Queensland.

(Please turn over)

- 10 Only those goods of the nature stated on the application form are to be displayed and/or sold. The Warwick Show and Rodeo and/or Trade Space Steward shall retain the power to enter upon the vendor's site and remove any article, sign, picture or printed matter which may be deemed as obscene or a likely cause of offence to the general public and/or officials of the Warwick Show and Rodeo Society Inc.
- 11 Vendors in the Trade Space area cannot sell Traditional Showmen Lines as follows:- fairy floss, Dagwood dogs, waffles, doughnuts, toffee apples, snow cones and cordial based drinks and toys and novelties including dolls on sticks, inflatable and soft plush toys and fluffy toys over 30cm. Noncompliance may result in the vendor being removed from the grounds and vendor may be refused entry to future Warwick Show and Rodeo Society Inc events.
- 12 The Trade Space Vendor indemnifies the Warwick Show and Rodeo Society Inc and its personnel against all expenses, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Space Vendor before, during and after the 2019 Warwick Rodeo & Campdraft.
- 13 All Vendors will be allocated three (3) complimentary entry passes for the duration of the event. Vendors who have a site over five (5) metres frontage will receive one (1) extra complimentary pass. It is the vendor's responsibility to ensure all employees have passes to enter the grounds otherwise employee must pay entry fee at the gate. Additional helper's passes will be available at a special price of \$55.00 per person for the weekend. These passes can only be purchased in advance and will need to be included and paid with your application. The trade vendor shall not under any circumstances dispose of in any way whatsoever the helper's passes to any person who is not an employee or agent of the vendor.
- 14 All Vendors are to follow the guidelines set out by the Trade Space Steward on duty. Vendors are not permitted to park vehicles outside pavilion. Replenishment must be done outside trading hours as stipulated 16.) with vehicles, or by walking stock in. No structure, goods, chattels or vehicles owned or used by the Vendor shall overhang or protrude beyond the boundaries of the allocated Trade Space vehicles.
Unauthorised vehicles will be towed away at the owner's expense.
- 15 Vendors are permitted to enter the grounds from **Saturday 19th October 2019** and no later than **Tuesday 22nd October 2019 before 4.00 pm**. Vendors are not permitted to leave the grounds prior to 12 pm **Sunday 27th October 2019**. Presence on the grounds outside these dates will incur camping fees. Vendors need to include space for camping on their site application for Trade Space.
- 16 Trading hours for the Kevin Thumpkin Pavilion (internal sites) will be from 9.00am to 5.00pm on Monday 21st October and Tuesday 22 October 2019, and then 9.00am – 9.00 pm Wednesday to Saturday, and then 9.00am to 1.00pm on Sunday 27 October 2019. The Pavilion will be unlocked at 8.30am each morning for the convenience of vendors. External vendors can trade additional hours to these but they must trade the hours stipulated from Wednesday to Sunday.
- 17 Additional accommodation of vehicles or camping that are not able to be included trade site must apply for camping on the grounds. Please be aware that limited space is available and it is not guaranteed.
- 18 All Vendors will be allowed one (1) vehicle inside the grounds. Vendors with fixed vehicles will be allowed one (1) additional vehicle pass inside the grounds. Outside these two vehicles, no other vehicles will be allowed into the grounds at any time. Vendor vehicles parked in the arena and other prohibited areas, without approval, will be towed away at owner's expense.
- 19 Vendors are required to abide by sponsorship restrictions on product sales as advised by the Warwick Show and Rodeo Society Inc prior to the event.
- 20 The Warwick Show and Rodeo Society Inc. reserve the right to reject any application for Trade Space.
- 21 Vendors failing to adhere to these rules may be removed from the grounds and may be refused entry to future Warwick Show and Rodeo Society Inc events.

Please Note: Our Trade Space Stewards are valued volunteers authorised by Warwick Show and Rodeo Society Inc to oversee all aspects of Trade Space. Misconduct by Vendors will not be tolerated and will result in immediate removal from grounds.