



# TRADE SPACE SITE APPLICATION FORM 2023 NEW YEARS EVE RODEO

Complete and correct application must include:

- Certificate of Currency (Public Liability Insurance) – Must cover event dates.
- Food Vendor License or evidence of exemption (if applicable)

**MUST BE RECEIVED BY: Fri 8 December 2023** via secretary's office or email-admin@warwickrodeo.com.au

<b>Trading Name</b>	
<b>ABN</b>	
<b>ABN Registerd Name</b> (if different to Trading Name)	
<b>Contact Person</b>	
<b>Postal Address</b>	
<b>Mobile No</b>	
<b>Email address</b>	
<b>Website</b>	
<b>Facebook Page</b>	
<b>Certificate of Currency Public Liability Policy Number and name of Insurer</b> <i>(Please attach copy)</i>	
<b>Vehicle registration number/s</b>	
<b>Please state all intended business</b> <i>(e.g. sale of shirts, hats, novelty items etc.)</i> Food Vendors: please <b>include FULL menu</b>	
<b>Food Vendors: are you selling coffee?</b>	Yes / No
<b>Special Requirements</b> <i>Should you have any special requirements or requests, please list these requirements.</i>	
Please read the Conditions of Application carefully before signing this form. I have read and agree to the Conditions of Application sent with this form	
Signature: _____ Date _____	

- Trade Sites to be onsite by 12pm 31<sup>st</sup> Dec to trade once gates open to public
- Trade sites have the option to also trade Sunday 1<sup>st</sup> Jan during Junior Rodeo (10am-2pm times still to be confirmed)

<b>SITE FRONTAGE</b>		
Trade Space Sites - \$110 inc. Gst	Site Requirements Frontage _____ meters Depth _____ meters	\$110.00
<b>EXHIBITORS PASSES</b> Includes: 2 x weekend passes, and 1 x access all areas vehicle pass		
Extra Helpers Passes – weekend passes	_____ x \$15 per pass	\$
<b>CAMPING - Please advise camping requirements.</b>		
YES / NO	\$30 night per site	\$
<b>ELECTRICITY - Please specify if your site requires power.</b>		
<input type="checkbox"/> Not Required <input type="checkbox"/> Standard <input type="checkbox"/> 3 Phase	_____ points x \$40 each _____ points x \$60 each	\$
<b>TOTAL SITE FEE</b> (Site Fee + Additional Helper Passes + Camping + Electricity)		\$

**PAYMENT OPTIONS:**

NOTE: Applications will not be considered if not signed and accompanied by **current** Public Liability Certificate

- Direct Deposit Details:  
BSB: 817001    ACCOUNT NUMBER: 400274800  
Please put your trading name as a reference.  
Email remittance to admin@warwickrodeo.com.au
- Credit Card – Phone office to complete payment

List of Banned items at the 2023 Warwick Rodeo as follows: -

- Bouncing Beans
- Bomb bags
- Drug related goods (including cocaine kits, bongs etc.)
- Explicit & hardcore T-Shirts
- Fake cigarettes
- Fireworks – crackers
- Fuel type fire lighters (Zippo)
- Horns & Trumpets
- Knives (including pen knives)
- Laser pointers
- Metal & wooden martial art nunchakus
- Playing cards (nude or lurid)
- Pressure pack snow
- Pressure pack fart gas
- Silly string
- Stink bombs
- Shang-hi / sling shots
- Water bombs

Toy guns are acceptable; however the following are not: -

- Ball bearing guns
- Eight shot caps
- Pellet guns
- Pop downs (throw downs)
- Potato guns
- Replica guns (bullet type)
- Roll caps
- Strip caps
- Water pistols over 150mm (6")

Samurai, English & fencing swords are to be sold in Sealed Packages by Licensed Traders  
ONLY

I agree and will comply (Signature required): × \_\_\_\_\_

\_\_\_\_\_

## Terms and Conditions

Please read the following conditions of application prior to completing & submitting your application form. By signing the Trade Space Application Form, you are accepting these conditions of application & general conditions of entry.

1. A complete and correct application, which includes a copy of your current Certificate of Currency, Public Liability Insurance & current Food Vendors License if applicable. The Trade Space Vendor must maintain with an insurance company, an adequate public and products liability insurance for the duration of the event.
2. All successful applications will receive an email of confirmation including details regarding setup for the event and the invoice will be attached to this email. Unsuccessful applicants will also be emailed.
3. Vendors will be given the option to cancel their site within 5 business days of being sent the approval email without penalty. If payment is not received, your application becomes null and void.
4. Each successful vendor will be allocated a particular site. This site cannot be exchanged. The size of the site allocated will be as per the site frontage and site depth applied for on the application form. **(PLEASE ENSURE YOU HAVE READ AND UNDERSTOOD BEFORE YOU COMPLETE THIS SECTION)** If the vendor requires a replenishment vehicle, please include on application. No camping will be allowed at your site. This needs to be applied for separately. **NO LATITUDE WILL BE GIVEN.** No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside of the area assigned to the vendor. **NO MOBILE SELLING ALLOWED UNDER ANY CIRCUMSTANCES.** Failure to comply with this stipulation will warrant the confiscation of such articles/goods and the eviction of offending persons from the Warwick Showgrounds. If the vendor is dissatisfied with the allocated site, the vendor should withdraw the application immediately. Do not arrive at the event expecting to negotiate another site. The Warwick Show and Rodeo Society Inc reserves the right to move a vendor should the need arise.
5. All trade sites must be kept clean and completely free of rubbish during trading and when trade site is vacated at finish of event. **NO GLASS IS TO BE BROUGHT ONTO THE GROUNDS.**
6. The vendor must comply with all statutory obligations and regulations made under them for the following: Workplace Health & Safety Act, Safe Food (Qld), The Electrical Safety Act 2002, the Dangerous Goods Safety Management Act 2001 and any applicable Advisory Standards, Industry Codes of Practice or Australian Standards which apply in Queensland. See (1) current Food License must be provided on Application if applicable.
7. Vendors in the Trade Space area cannot sell Traditional Showmen lines as follows: -
  - Fairy floss
  - Dagwood dogs
  - Waffles
  - Doughnuts
  - Toffee apples
  - Snow cones
  - Cordial based drinks
  - Toys & novelties including dolls on sticks

- Inflatable and soft plush toys

Noncompliance may result in the vendor being removed from the grounds and the vendor may be refused entry to any future Warwick Show & Rodeo Society Inc events.

8. Only those goods of the nature stated on the application form are to be displayed and/or sold. The Trade Space Coordinator shall retain the power to enter upon the vendor's site and remove any article, sign, picture, or printed matter which may be deemed as obscene or likely cause offence to the general public and/or officials of the Warwick Show and Rodeo Society Inc.
9. The Trade Space Vendor indemnifies the Warwick Show & Rodeo Society Inc and its personnel against all expenses, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Space Vendor during the event.
10. All Trade Space Vendors will need to be in place as per the confirmation email. All vendors are to follow the guidelines set out by the Trade Space Coordinator on duty or his/her representative. Any vehicles/displays set up in the wrong area will be moved. No structure or goods or chattels owned or used by the Vendor shall overhang or protrude beyond the boundaries of the allocated trade space site. Unauthorized vehicles will be towed away at the owner's expense.
11. In the interest of public safety, trade display vehicles and machinery will not be able to exit the grounds until the event finishes.
12. Vendors are required to abide by sponsorship restrictions on product sales as advised by the Warwick Show and Rodeo Society Inc prior to the event.
13. The Warwick Show and Rodeo Society Inc reserves the right to reject any application and refund any relevant fees paid.
14. No sub-letting is allowed.
15. Please note that Vendors failing to adhere to these rules may be removed from the grounds and may be refused entry to future Warwick Show and Rodeo Society Inc events.

I Agree and comply to all terms and conditions stated: (Signature) \_\_\_\_\_

\_\_\_\_\_

**Please note**, until you receive a confirmation email with an invoice, your site is not confirmed.  
**Please do not make any payments unless you receive an invoice.**

I Understand (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

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