

**CONDITIONS OF APPLICATION**  
**TRADE SPACE – 2018 WARWICK RODEO & GOLD CUP CAMPDRAFT**  
Monday 23rd October to Sunday 28th October 2018

Please read the following conditions of application prior to completing your application form. By signing the Trade Space Application Form you are accepting these conditions of application.

**Incorrect/incomplete applications will not be processed. Administration fees apply to incomplete applications.**

1. Complete and correct applications, include:
  - a. Certificate of Currency for Public Liability Insurance,
  - b. Food Vendors Licence – if applicable,
  - c. \$250.00 deposit (including \$50.00 administration fee), must be received by 1st August 2018. Acceptance of deposit does not constitute acceptance of vendor. Should vendor be unsuccessful in acquiring a trade site, the \$200 deposit will be refunded.
2. The Trade Space Vendor must maintain with an insurance company, adequate public and products liability insurance for the duration of the 2018 Warwick Rodeo & Campdraft.
3. **Successful** applicants will be selected and notified by email within two (2) weeks of the closing date. All successful applicants will receive an email of confirmation and an invoice for balance of trade space fees. Invoice must be paid by 31st August 2018 or site will be forfeited.
4. **Unsuccessful** applicants will be notified by email and a refund of \$200.00 by 31 August 2018.
5. Refund on cancellations, less 10% of full fee, will only be paid if notification is made prior to 1 October 2018. After 1 October 2018 no refund will be given. The Vendor has the option of replacing himself with another vendor provided the replacement vendor is acceptable to the Warwick Show and Rodeo Society Inc. Due to the competitive nature of trade space, the replacement vendor must sell the same type of merchandise.
5. Each successful vendor will be allocated a particular site. This site **CANNOT** be exchanged. The size of the site allocated will be as per the site frontage and site depth applied for on the application form. Please include ALL protruding parts of your finalized setup e.g. tow bar, awnings, etc. If the vendor requires a replenishment vehicle or camping on site, please include this in the size of the site. NO LATITUDE WILL BE GIVEN. No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside of the area assigned to the vendor. Failure to comply with this stipulation will warrant the confiscation of such articles/goods and the eviction of offending persons from the Warwick Showground's. If the vendor is dissatisfied with the allocated site, the vendor should contact the tradespace steward immediately, however the final decision will be at the tradespace stewards discretion. If still dissatisfied, the vendor should withdraw the application immediately noting their refund will be less the 10% administration fee. **Do not arrive at the event expecting to negotiate another site.** The Warwick Show and Rodeo Society Inc reserves the right to move a vendor should the need arise.
6. No subletting is allowed.
7. All vendors must supply own tables, chairs, display units etc. An EXTERNAL SITE is an outdoor site with no shelter. Vendor must provide own shelter. An INTERNAL SITE is inside the Agricultural Pavilion and opening and closing times apply. Food Vendors cannot apply for an internal site.
8. All trade sites must be kept clean and completely free of rubbish during trading and when trade site is vacated at finish of event.
9. The Vendor must comply with all statutory obligations under the Workplace Health and Safety Act and any regulations made under it, Safe Food (Qld) and any regulations made under it, the Electrical Safety Act 2002 and any regulations made under it, the Dangerous Goods Safety Management Act 2001 and any regulations made under it and any applicable Advisory Standards, Industry Codes of Practice or Australian Standards which apply in Queensland.

(Please turn over)

- 10 Only those goods of the nature stated on the application form are to be displayed and/or sold. The Warwick Show and Rodeo and/or Trade Space Steward shall retain the power to enter upon the vendor's site and remove any article, sign, picture or printed matter which may be deemed as obscene or a likely cause of offence to the general public and/or officials of the Warwick Show and Rodeo Society Inc.
- 11 Vendors in the Trade Space area cannot sell Traditional Showmen Lines as follows:- fairy floss, Dagwood dogs, waffles, doughnuts, toffee apples, snow cones and cordial based drinks and toys and novelties including dolls on sticks, inflatable and soft plush toys and fluffy toys over 30cm. Noncompliance may result in the vendor being removed from the grounds and vendor may be refused entry to future Warwick Show and Rodeo Society Inc events.
- 12 The Trade Space Vendor indemnifies the Warwick Show and Rodeo Society Inc and its personnel against all expenses, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Space Vendor before, during and after the 2018 Warwick Rodeo & Campdraft.
- 13 All Vendors will be allocated three (3) complimentary entry passes for the duration of the event. Vendors who have a site over five (5) metres frontage will receive one (1) extra complimentary pass. It is the vendor's responsibility to ensure all employees have passes to enter the grounds otherwise employee must pay entry fee at the gate. Additional helper's passes will be available at a special price of \$55.00 per person for the weekend. These passes can only be purchased in advance and will need to be included and paid with your application. The trade vendor shall not under any circumstances dispose of in any way whatsoever the helper's passes to any person who is not an employee or agent of the vendor.
- 14 All Vendors are to follow the guidelines set out by the Trade Space Steward on duty. Vendors are not permitted to park vehicles outside pavilion. Replenishment must be done outside trading hours with vehicles, or by walking stock in. No structure, goods, chattels or vehicles owned or used by the Vendor shall overhang or protrude beyond the boundaries of the allocated Trade Space vehicles.  
**Unauthorised vehicles will be towed away at the owner's expense.**
- 15 Vendors are permitted to enter the grounds from **Sunday 21st October 2018** and no later than **Wednesday 24<sup>th</sup> October at 4.00 pm**. Vendors are not permitted to leave the grounds prior to 12 pm **Sunday 28<sup>th</sup> October 2018**. Presence on the grounds outside these dates will incur camping fees. Vendors need to include space for camping on their site application for Trade Space.
- 16 Additional accommodation of vehicles or camping that are not able to be included trade site must apply for camping on the grounds.. Please be aware that limited space is available and it is not guaranteed.
- 17 All Vendors will be allowed one (1) vehicle inside the grounds. Vendors with fixed vehicles will be allowed one (1) additional vehicle pass inside the grounds. Outside these two vehicles, no other vehicles will be allowed into the grounds at any time. Vendor vehicles parked in the arena and other prohibited areas, without approval, will be towed away at owner's expense.
- 18 Vendors are required to abide by sponsorship restrictions on product sales as advised by the Warwick Show and Rodeo Society Inc prior to the event.
- 19 The Warwick Show and Rodeo Society Inc. reserve the right to reject any application for hire and refund the relevant fees.
- 20 Vendors failing to adhere to these rules may be removed from the grounds and may be refused entry to future Warwick Show and Rodeo Society Inc events.

**Please Note: Our Trade Space Stewards are valued volunteers authorized by Warwick Show and Rodeo Society to oversee all aspects of Trade Space. Misconduct by Vendors will not be tolerated and will result in immediate removal from grounds.**