

**CONDITIONS OF APPLICATION**  
**TRADE SPACE – 2016 WARWICK RODEO & CAMPDRAFT**  
**RODEO & CAMPDRAFT DATES – Monday 24<sup>th</sup> October to Sunday 30<sup>th</sup> October 2016**  
**TRADING DATES – Week ending Sunday 30<sup>th</sup> October 2016**

***Please read the following conditions of application prior to completing your application form. By signing the Trade Space Application Form you are accepting these conditions of application.***  
***Incorrect/incomplete applications will be returned via post directly to the applicant for amendment.***

1. Complete and correct applications, which include a copy of current Public Liability Insurance, and \$200.00 deposit, must be received by Monday 1st August 2016. Acceptance of deposit does not constitute acceptance of vendor. Should vendor be unsuccessful in acquiring a trade site, the deposit will be refunded in full.
2. The Trade Space Vendor must maintain with an insurance company, adequate public and products liability insurance for the duration of the 2016 Warwick Rodeo & Campdraft.
3. Successful applicants will be selected and notified by mail within two (2) weeks of the closing date. All successful applicants will receive an email of confirmation and invoice for balance of site fee. Balance must be paid by 3rd October 2016 or site will be forfeited. Unsuccessful applications with refunded deposit will be returned by direct debit within 28 days (4 weeks) after 1st August 2016. If you have not received notification by 2<sup>nd</sup> October 2016, please contact the Warwick Show and Rodeo Society Inc office on 07 4661 9060.
4. Refunds on cancellations, less administration fees, will only be paid if the cancellation is made more than 28 days prior to the event. The Vendor has the option of replacing himself with another vendor provided the replacement Vendor is acceptable to the Warwick Show and Rodeo Society Inc. Due to the competitive nature of trade space, the replacement Vendor must sell the same type of merchandise. The following administration fees apply:
  - a. Ten percent (10%) if the cancellation occurs more than forty-two (42) days before the first trading date.
  - b. Twenty-five percent (25%) if the cancellation occurs more than twenty-eight (28) days and less than forty-two (42) days before the first trading date.
  - c. No refund is given if cancellation occurs less than twenty-eight (28) days before the first trading date and a replacement vendor is not found.
5. Each successful vendor will be allocated a particular site. This site can not be exchanged. The size of the site allocated will be as per the site frontage and site depth applied for on the application form. **Please include ALL protruding parts of your finalized setup e.g. tow bar, awnings, etc.** If the vendor requires a replenishment vehicle or camping on site, please include this in the size of the site. **NO LATITUDE WILL BE GIVEN.** No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside of the area assigned to the vendor. Failure to comply with this stipulation will warrant the confiscation of such articles/goods and the eviction of offending persons from the Warwick Showground's. If the vendor is dissatisfied with the allocated site, the vendor should withdraw the application immediately. Do not arrive at the event expecting to negotiate another site. The Warwick Show and Rodeo Society Inc reserves the right to move a vendor should the need arise.
6. No subletting is allowed.
7. All vendors must supply own tables, chairs, display units etc. An EXTERNAL SITE is an outdoor site with no shelter. Vendor must provide own shelter. An INTERNAL SITE is inside the Agricultural Pavilion and opening and closing times apply. **Food Vendors cannot apply for an internal site.**
8. All trade sites must be kept clean and completely free of rubbish during trading and when trade site is vacated at finish of event.
9. The Vendor must comply with all statutory obligations under the Workplace Health and Safety Act and any regulations made under it, Safe Food (Qld) and any regulations made under it, the Electrical Safety Act 2002 and any regulations made under it, the Dangerous Goods Safety Management Act 2001 and any regulations made under it and any applicable Advisory Standards, Industry Codes of Practice or Australian Standards which apply in Queensland.

(Please turn over)

- 10 Only those goods of the nature stated on the application form are to be displayed and/or sold. The Trade Space Steward shall retain the power to enter upon the vendor's site and remove any article, sign, picture or printed matter which may be deemed as obscene or a likely cause of offence to the general public and/or officials of the Warwick Show and Rodeo Society Inc.
- 11 Vendors in the Trade Space area cannot sell Traditional Showmen Lines as follows:- fairy floss, Dagwood dogs, waffles, doughnuts, toffee apples, snow cones and cordial based drinks and toys and novelties including dolls on sticks, inflatable and soft plush toys and fluffy toys over 30cm. Noncompliance may result in the vendor being removed from the grounds and vendor may be refused entry to future Warwick Show and Rodeo Society Inc events.
- 12 The Trade Space Vendor indemnifies the Warwick Show and Rodeo Society Inc and its personnel against all expenses, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Space Vendor before, during and after the 2016 Warwick Rodeo & Campdraft.
- 13 All Vendors will be allocated three (3) complimentary entry passes for the duration of the event. Vendors who have a site over five (5) metres frontage will receive one (1) extra complimentary pass. It is the vendor's responsibility to ensure all employees have passes to enter the grounds otherwise employee must pay entry fee at the gate. Additional helper's passes will be available at a special price of \$50.00 per person for the weekend. These passes can only be purchased in advance and will need to be included and paid with your application. The trade vendor shall not under any circumstances dispose of in any way whatsoever the helper's passes to any person who is not an employee or agent of the vendor.
- 14 All Trade Space exhibits will need to be in place no later than 4.00pm on Wednesday 19th October 2016. All Vendors are to follow the guidelines set out by the Trade Space Steward on duty. Any vehicles/displays set up in the wrong area will be moved. No structure or goods or chattels or vehicles owned or used by the Vendor shall overhang or protrude beyond the boundaries of the allocated Trade Space vehicles site. Unauthorised vehicles will be towed away at the owner's expense.
- 15 Should a Vendor need to camp on the Trade Space site, the application form must be filled out to include the size of the camp in the Trade Space site (space is very limited). Vendors are permitted to enter the grounds on Sunday 23rd October 2016 and occupy their space for the week ending Sunday 30<sup>th</sup> October but presence on the grounds outside these dates will incur camping fees.
- 16 Camp sites are available on the grounds for Vendors.
- 17 All Vendors will be allowed one (1) vehicle inside the grounds. Vendors with fixed vehicles will be allowed one (1) additional vehicle pass inside the grounds. Outside these two vehicles, no other vehicles will be allowed into the grounds at any time. Vendor vehicles parked in the arena and other prohibited areas, without approval, will be towed away.
- 18 Vendors are required to abide by sponsorship restrictions on product sales as advised by the Warwick Show and Rodeo Society Inc prior to the event.
- 19 The Warwick Show and Rodeo Society Inc. reserve the right to reject any application for hire and refund the relevant fees.
- 20 Please note that Vendors failing to adhere to these rules may be removed from the grounds and may be refused entry to future Warwick Show and Rodeo Society Inc events.